



K. K. WAGH INSTITUTE OF ENGINEERING EDUCATION & RESEARCH, NASHIK.

HIRABAI HARIDAS VIDYANAGARI, AMRUTDHAM,
PANCHAVATI, NNASHIK-422003
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC Meeting

Meeting: Date: 11/8/2020

Time: 3:00 to 4:00 pm

Venue: Online

Following members were present for the meeting.

Prof. Dr. K. N. Nandurkar	Prof. Mrs. S.P. Munot
Prof. Dr. S. S. Sane	Prof. Ms. S. R. Deshmukh
Prof. Dr. P. D. Bhamre	Prof. Mrs. P. G. Fegade
Prof. Mrs. T. N. Date	Mr. Rohit Kulkarni
Prof. M. B. Murugkar	Mr. Nilesh Salgaonkar
Prof. Dr. P. J. Pawar	Dr. Manoj Mandlik
Prof. Dr. P. D. Dhake	Mr. Avinash S. Kale
Prof. N. M. Shahane	Mr. Amogh kulkarni
Prof. Dr. V. S. Patil	

Agenda of Meeting:

1. Welcome to all members by IQAC Coordinator Prof. T.N.Date
2. Confirmation of Minutes of previous IQAC Meeting by IQAC Coordinator Prof. T.N.Date
3. Brief about the Lockdown period activities by Principal Dr K.N.Nandurkar
4. Review of IQAC activities of Semester II, 2019-20 by IQAC Coordinator Prof. T.N.Date
5. Planning of activities of Semester I, 2020-21 by Dean Quality Dr. P.D.Bhamre
6. Discussion on post Covid19 scenario by all members
7. Any Other point with permission of Chair
8. Vote of Thanks

Minutes of Meeting :

1. IQAC coordinator Prof. T.N. Date welcomed all members of IQAC present for the meeting.
2. The previous minutes of meeting were confirmed by all members.
3. Dr. K. N. Nandurkar presented the activities conducted during lockdown period as
 - Online teaching carried out from March till May end to complete the syllabus of subjects of Sem II 2019-20.
 - The number of videos uploaded on YouTube by faculty during Lockdown Period (1718)
 - Online expert talks conducted (61).
 - Certification courses (623) (Coursera, Tedx, Udemy etc.) completed by faculty





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- Faculty Participation in FDP, webinars, workshops (758)
- Alumni, T&P activities etc.

4. Prof. T. N. Date presented the actions taken after the last IQAC meeting as follows-

- In the Test center for Engineering Mechanics 71 students appeared for 3 internal tests.
- Visit to NIMA exhibition was cancelled due to Lockdown.
- Use of selected YouTube videos for teaching was done extensively for online lectures during lockdown period.
- Two faculty development programs conducted by Dr. Claire Komives, San Jose University –
1) Teaching Learning Enhancement from 2nd to 4th March 2020 (3 days) with 39 participants
2) Research Promotion from 5th to 6th March 2020 (2 days) with 32 participants.
- Academic and Administrative audit and student feedback analysis was done in September 2020.
- FDP on ICT tools for collaboration by Dr. Vasudha Kamat (former VC SNDT Women's University Mumbai) & Dr. Jayshree Shinde (Director TLC, SNDT Women's University Mumbai) on 1st and 2nd June 2020 in online mode with participation of 215 faculty members.
 - 3 days online FDP on Design Thinking on 17th, 18th and 21st July 2020 by Mr Basavraj Hooli with 142 faculty participation.
 - Course on enhancing communication skills by Coursera was completed by 130 Non-teaching faculty.
 - Student satisfaction survey was conducted in July 2020 for final year students (757 participated).

5. Dr. P.D.Bhamre presented planning of activities for sem-II 2020-21.

- Unit-wise preparation of teaching plan for all subjects consisting of three good videos from YouTube, one self-recorded video, 15 MCQs and 5 home assignments with challenging questions by all faculties for all courses.
- She also informed about the conduction of MKCL courses for smart e-learning content and use of MKCL Learning Assistant tool for searching of quality content from 16 social media platforms like Tedx, YouTube, etc.
- She reported that AICTE (ATAL) Academy grant of RS. 93000 is received for faculty development program on Design Thinking for 5 days in online mode.
- Regular activities of Academic Audit and feedback will be conducted in September 2020 along with preparation of AQAR for 2019-20.

6. In the discussion, Dr. Manoj Mandlik appreciated all efforts taken by the institute faculty and suggested that the context of the IQAC meeting must be about quality assurance of all activities and not only the quantity. Appropriate target setting along with activity mapping with key quality parameters is essential for monitoring the progress for quality assurance. This will help to monitor progress against set targets. He gave example of Corporate systems with Operational Review and Quality review done separately. He suggested that Vision of Institute aligned with Key





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Management Index (KMI), Key Performance Index (KPI), Key Activity Index (KAI) must be clearly defined and mapped with activities.

It is necessary to clearly define the parameters, linking of activities with management expectations to monitor progress.

Mr. Salgaonkar said that such key parameters were discussed in previous meeting and they need to be realigned again with current target. The student feedback must be quantified for the suggestions for improvement in various points.


He suggested that small focused project must be given to students. They must choose topics of advancement in their interested areas and prepare on their own. He agreed with Dr. Mandlik about proper linking among parameters and activities.

Mr. Rohit Kulkarni suggested reducing the time interval between IQAC meetings and maintaining regular communication by mail to keep track of progress of work.

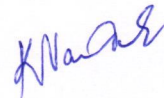
7. Prof. Dr. Sane said that there is a need to focus on outcomes for quality control.

Principal Dr. Nandurkar agreed on suggestions given by IQAC members and assured to take appropriate actions.

8. Prof. T. N. Date thanked all members for attending the meeting and giving valuable suggestions for progress of institute through IQAC activities.



Prof. T. N. Date
IQAC Coordinator



Dr. K. N. Nandurkar
Principal, KKWIEER

