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**Minutes of IQAC Meeting**

Meeting: Date: 22/02/2025

Time: 3:30 pm to 5:00pm

Venue: IQAC Hall

Following members were present for the meeting.

Dr. K. N. Nandurkar	Dr. S. P. Munot
Dr. P. D. Bhamre	Mr. Nilesh Salgaonkar
Prof. N. M. Shahane	Dr. Rajendra Sangle
Dr. P. J. Pawar	Mr. Sunil Bhor
Dr. V. S. Patil	Ms. Sakshi Danej

**Agenda of Meeting:**

1. Welcome to all members
2. Confirmation of Minutes of previous IQAC Meeting
3. Review of IQAC activities (Nov 2024 to Jan 2025)
4. Annual Planning of IQAC Activities (Feb 2025 to Apr 2025)
5. Open Discussion
6. Any other point with the permission of Chair.
7. Vote of Thanks

**Minutes of Meeting**

IQAC meeting of K. K. Wagh Institute of Engineering Education and Research, Nashik was held under the Chairmanship of Dr. K. N. Nandurkar, Director, KKWIEER on Tuesday, 22<sup>nd</sup> February 2025 at 3:30 pm in IQAC hall.

**1) Welcome to all members**

Dr. P. D. Bhamre welcomed Mr. Nilesh Salgaonkar, Dr. Rajendra Sangle, and Mr. Sunil Bhor.

**2) Confirmation of Minutes of previous IQAC Meeting**

**Resolution:** The copies of agenda, minutes of meeting of last IQAC meeting and relevant documents were circulated to all members. Prof. N. M. Shahane read out the minutes of last meeting along with action taken. The minutes were confirmed and approved.

**3) Review of IQAC activities (Nov 2024 to Jan 2025)**

Prof. N. M. Shahane presented review of IQAC activities conducted during Nov 2024 to Jan 2025. He has briefly reported the following activities carried out in last three months.



**Internal Quality Assurance Cell (IQAC)**

<b>Activity</b>	<b>Status</b>
Psychometric Test for First Year Students (17 Divisions)	November 2024
Meeting of Project Coordinators for Stage-I Project Reports	5 <sup>th</sup> November 2024
Feedback Collection from FY BTech, FY MCA and FY MBA students	25 <sup>th</sup> Nov to 5 <sup>th</sup> Dec 2024
Lectures on “ Importance & Use of Mathematics in Engineering” for FY BTech Students( 17 Divisions)	11 <sup>th</sup> Dec to 20 <sup>th</sup> Dec 2024
Induction Training for Newly Appointed Faculty (45 Teachers attended)	21 <sup>st</sup> Dec to 26 <sup>th</sup> Dec 2024
Annual Quality Assurance Report-AQAR (Compilation and Submission)	15 <sup>th</sup> January 2025
Academic & Administrative Audit (for Sem-I of A.Y. 2024-25) 13 departments	14 <sup>th</sup> Jan. to 4 <sup>th</sup> Feb.2025 Compliance –5 <sup>th</sup> Feb. 2025
Mock NBA Visit for document verification & Principal presentation of K. K. Wagh College of Pharmacy, Pimplas (R). (Dr. P. D. Bhamre , Prof. N. M. Shahane and Dr. P. D. Dhake)	29 <sup>th</sup> November 2024
Meeting with Principal & criteria coordinators of K. K. Wagh College of Education, DGP Nagar for document verification before NAAC Peer Team Visit. (Dr.P.D.Bhamre and Prof.N.M.Shahane)	8 <sup>th</sup> January 2025 18 <sup>th</sup> January 2025 (Received B+ Grade)
Mock NAAC Visit for document verification & Principal presentation of K K Wagh College of Agriculture, Saraswatinagar. (Dr. P. D. Bhamre , Prof. N. M. Shahane and Dr. P. D. Dhake)	31 <sup>st</sup> January 2025 (Peer Team Visited)

Dr. P. D. Bhamre briefed on status of final year project reviews of all departments and its comparison with previous 3 years along with percentage improvements. Dr. P .D. Bhamre has also provided review on LMS usage for FY, SY and TY B.Tech classes. Dr. Bhamre also provided the outcome of Psychometric Test conducted for 17 Divisions of First Year Students. She has briefed the members about industrial training, geo-tagged photographs and training for non-teaching staff.



#### 4) Planning of IQAC Activities (Feb 2025 to Apr 2025)

Prof. N. M. Shahane presented the planning of IQAC activities from Feb 2025 to Apr 2025.

Activity	Status
Academic & Administrative Audit (for Sem-I of 2024-25) 7 sections	17 <sup>th</sup> to 24 <sup>th</sup> Feb. 2025
Feedback Collection from BE students Feedback Collection from SY/TY students	Upto 25 <sup>th</sup> Feb. 2025 Upto 15 <sup>th</sup> Mar. 2025 Upto 31 <sup>st</sup> Mar. 2025
Meeting of Project Coordinators for Project Review-IV	1 <sup>st</sup> March 2025
Meeting of Project Coordinators for Final Year Project Exhibition	April 2025
IQAC Meeting	May 2025
Training for Non-teaching Staff Members	March 2025

#### 5) Open discussions

Dr. K. N. Nandurkar, Dr. P. D. Bhamre and Mr. Nilesh Salgaonkar opened the discussion about training to be provided to non-teaching staff. Dr. Rajendra Sangle discussed about the difficulties faced by the non-teaching staff and how to improve productivity by using shared systems.

Mr. Salgaonkar expressed concern about perception of new generation about recruitment process. Dr. K. N. Nandurkar informed that there is a higher correlation with higher merit.

Mr. Salgaonkar expressed deep concern about establishment of functional HR department at society level which could be conducting enjoyable training activities for staff like game playing without burdening them. Dr. Rajendra Sangle suggested going for UGC funding for training the staff. Mr. Bhor added that be a trainer for others.

Ms. Sakshi Danej suggested that Soft Skills and other types of training should be open for both the genders. Mr. Salgaonkar informed that because of inclusiveness policy percentage of female staff has been increased. He insisted on structured training from 10 to 5 and also to prepare students for interview by providing question bank. Dr. Munot agreed and informed that E&TC department provide technical question bank to the students. Dr. V. S. Patil suggested having a technical session of two hours on every Saturday. Dr. Sangle suggested that the videos of ideal mock interviews can be shared with the students and added that digital footprints are important.

Mr. Salgaonkar expressed concern about misconceptions in fundamentals. Prof. Shahane informed about misconceptions in the fundamentals of mathematics even at BE level.

Mr. Salgaonkar suggested that structured lecture using PPT will help because students are not aware of what to know.

Dr. P. D. Bhamre discussed about Engineering Exploration. Mr. Salgaonkar added that through Project Based Learning a balance between theory and practical can be achieved.

Dr. Sangle discussed about the difference between the impact of print and visuals. Dr. P. D. Bhamre added that how the listening skill is also important. Dr. Munot told about how emotional



**K. K. Wagh Institute of Engineering Education & Research, Nashik.**  
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**Internal Quality Assurance Cell (IQAC)**

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attachment is established through teacher's engagement.

Mr. Salgaonkar elaborated on satisfied and engaged employee. He emphasized on having an agenda point of Internship in the next meeting. Dr. P.J. Pawar discussed about online internship.

**6) Any other point with permission of the chair**

**Resolution:** No additional points were raised by the members.

**7) Vote of Thanks**

With no other point for discussion, and with the permission of the chair, Prof. N. M Shahane proposed vote of thanks and the meeting were declared over at 5:00 pm.

Prof. N. M. Shahane,  
Coordinator, IQAC

Dr. K. N. Nandurkar,  
Chairman, IQAC

