



K. K. WAGH INSTITUTE OF ENGINEERING EDUCATION & RESEARCH, NASHIK.

HIRABAI HARIDAS VIDYANAGARI, AMRUTDHAM,
PANCHAVATI, NASHIK-422003

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 09/07/2018

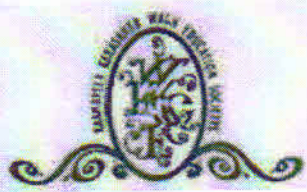
Minutes of IQAC Meeting

Meeting: - Date: 07/07/2018 Time: 3:00 to 4:30 pm Venue: IQAC Hall

Following members were present for the meeting.

Sr. No.	Name of member	Sr. No.	Name of member
1.	Dr. K. N. Nandurkar	10.	Dr. P. D. Bhamre
2.	Prof. K. S. Bandi	11.	Dr. V. S. Mane
3.	Dr. S. S. Sane	12.	Dr. P. J. Pawar
4.	Mr. Abbas Aboojiwala	13.	Prof. J. S. Jadhav
5.	Mr. Nilesh Salgaonkar	14.	Prof. A. S. Joshi
6.	Prof. T. N. Date	15.	Dr. M. R. Admane
7.	Prof. V. S. Patil	16.	Prof M. E. Maniyar
8.	Dr. P. D. Jadhao	17.	Prof. Shital Deshmukh
9.	Dr. V. S. Mane	18.	Mrs. P. B. Gunjal

- Prof. T. N. Date welcomed Mr. Abbas Aboojiwala and Mr. Nilesh Salgaonkar, Principal Dr. K. N. Nandurkar and other members of committee. Mr. Aboojiwala and Mr. Salgaonkar were felicitated by Dr. S. S. Sane.
- Meeting started with the confirmation of minutes of previous meeting held on 20th January 2018.
- Prof. T. N. Date presented IQAC activities conducted in the semester in detail and the plan of next Academic year.
- Dr. S. S. Sane appreciated the efforts done by IQAC team.
- Mr. Abbas Aboojiwala suggested to refine procedures from time to time so that the burden of unnecessary procedures can be omitted from all the activities. He suggested that effectiveness of processes followed, and documentation should be checked through academic and administrative audit and the parameters for improvement can be updated.
- Mr. Salgaonkar suggested a procedure to be followed in teaching and documentation for uniformity in teaching quality. For each Course, expert should be appointed and a quality document/PPT must be prepared. The document should contain the sequence of syllabus with references. The detailing of the topic such as illustrations, video, audio, questions should be



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standardised. Every time the document should be improvised. Senior teachers can contribute with real life illustrations during updation. PPT can be used only as a guiding document for teacher.

- Dr. Bhamre suggested that this method could be implemented from current semester for first year courses for uniformity in teaching.
- Dr. Sane suggested that standard MCQs based assignments could be included in the course file.
- Dr. P. D. Jadhao explained how the procedure was implemented in basic civil engineering and engineering mechanics course that improved the results.
- Mr. J. S. Jadhav informed committee about interdisciplinary projects conducted in workshop and student's enthusiasm.
- Prof. Date presented the academic and administrative audit procedures. Mr. Aboojiwala enquired about teaching effectiveness audit. He suggested to implement Start, Stop & Continue Method to measure teaching effectiveness. Prof. Date informed that the students' feedback form includes all the parameters that checks teaching effectiveness of the teacher.
- Mr Salgaonkar suggested that students with average academic records can be trained in specific areas like Purchase, Quality, HR, Finance, Marketing, etc. as per inclination to meet industrial requirement. This would help in increasing campus placement. He also suggested that final year students should be given additional inputs on costing in audit course.
- Mr. Aboojiwala suggested that Mr. Oak and Mr. I. S. Swamy can be invited to speak on Quality awareness.
- Prof Vijay Patil proposed vote of thanks.

K Nandurkar

Dr. K. N. Nandurkar
Principal.