



DEPARTMENTAL ADVISORY COMMITTEE POLICY

K.K.Wagh Institute of Engineering Education and Research is one of the leading Engineering Institutions offering Engineering Education at UG, PG and Ph.D. level. Proper guidance and direction is necessary for qualitative growth of the department. An Advisory Committee plays an important role in the development of the department. Following policy is hereby established in this regard:

1. Every UG and PG department of this institute will constitute a Departmental Advisory Committee.
2. Engineering departments having both UG and PG programs may constitute a single committee considering both (UG and PG) program.
3. Departmental Advisory Committee will constitute following members:

Sr. No.	Member	Committee Designation
1.	Principal	Chairman
2.	One to two industry representatives from concerned field	Member
3.	One to two academicians from institute of repute preferably from related field	Member
4.	One or two well placed Alumni from the department	Member
5.	Two senior faculty members from the department	Member
6.	HOD of concerned department	Member Secretary

4. The Departmental Advisory Committee will meet at least once every semester.
5. Honorarium of Rs. One Thousand only as sitting charges and Rs. Two hundred fifty only as local conveyance allowance will be permissible for every external member. Travelling allowance at actual will be permissible for external members staying outside Nashik District.
6. Department will maintain attendance record and minutes of the meetings.
7. Member Secretary will act as Conveyer for the meetings.
8. The term of the Departmental Advisory Committee will be three years. If required, members can be reappointed in consultation with Principal.

This policy will be implemented with effect from 1st October 2018.


Prof (Dr.) K.N Nandurkar
Principal

Date: 3rd November 2018

